



## GRANT GIVING POLICY

The Keith Howard Foundation's vision is to inspire action to enable long term societal change and positive impact in our four areas of focus within the Yorkshire region:

THE ARTS

SPORTS

SOCIAL MOBILITY

ANIMAL WELFARE

Our four areas of focus are underpinned by Three Key Strands:

Education – Access and Participation – Healthy Lives

### **1. Alignment with Vision**

Successful applications for grants must fall within one of our four focus areas (the Arts, Sport, Social Mobility and Animal Welfare) and be in relation to projects or recipients based in **Yorkshire** (defined as within the boundaries of the counties of North, West and South Yorkshire and the East Riding).

In addition (with the exception of those related to animal welfare) successful applications will be able to demonstrate impact in one or more of our key strands of **education, access & participation** and **healthier lives**.

### **2. Proportional Split of Funding**

It is the Trustees' wish that the proportion of funding to each of the four focus areas should be as near as possible to equal over the long term. In addition, the trustees wish to make an "emergency fund" of c.£100,000 per annum available for use outside of the four focus areas where there is significant immediate need within the Yorkshire region.

If the proportional split of funds between the focus areas is not equal, the Trustees will prioritise applications for funding in under-represented areas in order to address any imbalance over time.

### **3. Funding Window**

We invite applications via our website during the funding window between March and June each year. Funding decisions are made by the Trustees between July and September and will generally take effect the following January. Applicants will be informed of the Trustees' decision no later than 1 October of the year in which the application was made.

The exception to this is use of the emergency fund which may be made at any time in response to need.

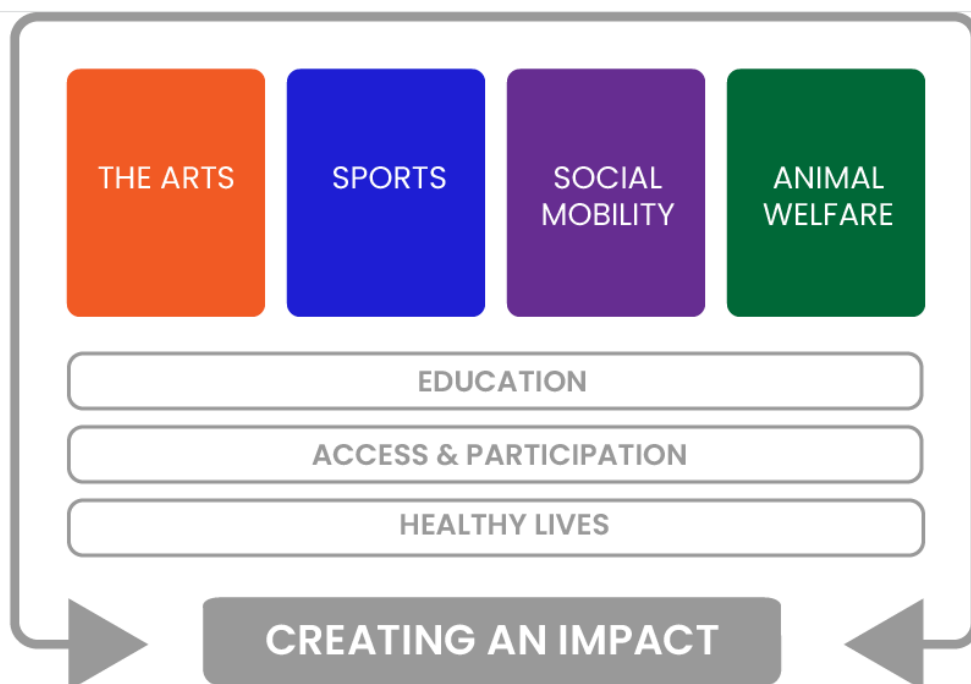
#### 4. Emergency Fund

An emergency fund of c.£100,000 p.a. will be made available to address immediate and significant need within the Yorkshire region or efforts by Yorkshire based organisations to address international crises. Applications for this funding need not be within the 4 focus areas and do not need to demonstrate impact across our key strands. Examples might include food banks, children in crises, relief for environmental events.

Use of this fund will typically be short term and one off. Payments out of this fund can be made outside of the usual funding cycle should the need arise.

#### 5. Long term partnerships

We welcome applications for long term partnerships within our four focus areas. Successful applications should be able to clearly demonstrate long term impact within one or more key strand. We will not make funding commitments for a period of more than 3 years, however, we will consider *successive* 3 year funding commitments with a partner that is able to demonstrate the impact delivered. Long term partners will have a dedicated contact Trustee who will work with them to build a deep understanding and strong connection between that partner and the Foundation. Long term partners will be required to deliver an annual report to their contact Trustee in time for the June Trustee meeting in each year of the partnership (except for the first). The annual report should illustrate how funds have been used in the previous period and the impact of those activities, as well as their annual accounts.



#### 6. Funding reliance

It is not the intention of the Trustees that the Foundation be responsible for the financial survival of any partner (the exception to this being certain animal charities which were funded by the Emerald Foundation prior to 2023). As such, the trustees may refuse to make a grant where they are concerned insufficient funding is available elsewhere to ensure the survival of the partner or success of a project. Long term partners will provide their annual audited accounts to the Foundation as part of their annual report.

In addition the Trustees do not wish funding grants to go towards support capital projects.

#### **7. Impact and Accountability**

Applications for funding (except in respect of the emergency fund) should clearly illustrate the planned impact of that funding, and post-funding evidence provided of the achievement of that impact. For long term partners, this will be by way of annual report to the Trustees as well as review by the relevant contact trustee. For one off projects, an end of project impact report must be delivered to the Trustees.

Where the Trustees are not satisfied that any funding grant has not achieved the appropriate impact, they will consider appropriate action. In the case of long term partnerships, that may be to end a funding arrangement early. In the case of one off grants, any future applications from the applicant may be rejected.

#### **8. Trustees Discretion and other uses of funds**

This policy set out the intentions of the Trustees in deciding whether or not applications for funding should be successful. However, such decisions are ultimately at the discretion of the Trustees, provided that the purpose as set out in the Foundations' governing documents is met. The Trustees' reasonable administration costs in running the Foundation may also be paid out of the Foundation's funds.